

NEW INCENTIVES!

- ◆ Referral Program - You will receive a one time credit on your account of \$20 for each family that has never attended 24/7 Dance Studio and remains registered for the entire year. This is considered a successful transaction. They must include your name on their registration form. You will receive this credit on your last installment payment of the year or before if you've referred more than your last installment amount.
- ◆ Magnet Contest - Our staff will be on the lookout for our 24/7 magnet/sticker around town. If your car is spotted by them displaying our logo, they will take down your license plate number (or name if they know you). Your name will be entered into a drawing on April 1 for a \$50 credit toward your last installment payment of the year. Watch for your plate number to be posted at the studio.

Please visit our boutique during the summer office hours to have your shoes fitted and ordered for your first day of class!

SUMMER OFFICE HOURS:
Mon-Thurs 9-12
Tue-Thurs eve 4-8

FALL OFFICE HOURS:
Mon-Thurs 9-12
Mon-Thurs eve 4-9
Fri 4-7pm &
Sat 9-Noon



FREDERICK
482-A Prospect Blvd.

Dear Dancers and Parents,

Welcome to **24/7 Dance Studio**, the finest and most exciting dance studio in Frederick. Please take the time to read this Course Catalog. It contains vital information on policies, tuition, recital, classes, attire, and other important information.

Our goal as a studio is to provide our students with quality dance training and help them grow to be the best they can be. We help insure this through structured technique classes with year end evaluations while maintaining a fun and positive atmosphere. Whether you are a student who takes ten classes a week or once a week, we are glad you are here and strive to increase your love for the arts.

We are pleased to work with you and are proud to produce the very best from each student.

Choosing a studio is difficult. We are pleased that you have selected **24/7 Dance Studio**.

Sincerely,
Gina Korrell
Artistic Director

• **COSTUME POLICY**

Costumes are always age-appropriate and of the highest quality possible. Costumes include all accessories except tights and shoes unless otherwise specified. If a parent or guardian chooses to withdraw their child from classes after costumes have been ordered, you may pick up purchased costumes at the studio at the time of general distribution and up to 15 days after the performance. Costumes not picked up after 15 days past the performance will be donated to charity. There are no refunds on costumes once they have been ordered. To insure correct fitting of costumes, each student's measurements will be taken in November during scheduled class time with consideration given for growth. Alterations are the responsibility of the parent.

• **VOLUNTEER INFORMATION**

Volunteering is a fun and positive way to support your child in their efforts. Each class will be required to have a class mom for recital. **We require that all parents agree to volunteer for our annual recital, although you may not be selected.**

CODE OF CONDUCT

Students and parents will dress and conduct themselves in an appropriate manner while at 24/7 Dance Studio. We will teach each student to work hard and seek to encourage each other. Politeness and courtesy are highly valued. Proper respect for the staff and fellow students is expected of all students, parents and siblings. Every student and parent/guardian should behave in a disciplined, responsible manner both on site and at studio functions. The studio reserves the right to suspend or dismiss any student or parent/guardian whose attitude, attendance or conduct is found to be disruptive to our code. Any student or parent/guardian who disrupts class or approaches a teacher, staff member, another student or parent/guardian with the intent to disrupt, cause dissent or contravene the policies and procedures of 24/7 Dance Studio will be dismissed immediately.

DIRECTORY

ANNUAL SPRING RECITAL PRODUCTION

All students enrolled in dance classes are not required to participate in our annual dance recital/production, however, our recital/production is an extension of the benefits derived from the dedication of dance training. A portion of class time will be devoted to the recital piece after January 31. As part of their participation in the show, students learn showmanship, teamwork skills, memorization of patterns and how to express individual personalities.

• **RECITAL BOOKLET**

On March 15, 24/7 will release our Recital Booklet. It will contain all the information for recital, ie. Rehearsal & photo schedules, order forms, participation forms, etc. If you have any requests for scheduling, you must submit your conflict in writing to Ms. Gina by February 1 to be considered.

• **SHOW STRUCTURE**

We hold 4 completely different shows for our annual recital. We have a children's show at 2pm and an evening recital at 7pm both Saturday and Sunday. The Children Shows contain Combo 1, PreDance, Intro, Creative Movement classes, and 24/7's Dance Fusion Company. The evening recitals contain all other classes with Dance Fusion performing as special guests.

• **PRODUCTION PLANNING & COMMUNICATION**

Recital/Production information and updates will be posted at www.24-7dancestudio.com, in the newsletter, on the studio bulletin board and given to you via our Recital Booklet. It is our goal to make the recital/production experience as organized and exciting as possible but it's a team effort. Students, parents, teachers, volunteers and the staff are all key players to the success of the show.

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How to Contact Us:

482-A Prospect Blvd.
Weis Festival Shopping Center
Frederick, MD 21701
Phone: (301)846-4247
Fax: (301) 846-4246
Email: 1info247@verizon.net

Directions: From Hagerstown to Frederick

Take 70 East towards Frederick. Take the 340 East exit (will say to 15 North/Gettysburg). When you get off the ramp, you will be heading straight into Frederick City. At the third light, make a right onto Prospect Blvd. Go Approximately 100 yards and make a right into the Weis Festival Shopping Center. We are the first building on the left. 482-A Prospect Blvd. You will see a sign that says "DANCE" above our studio.

Artistic Director: Gina Korrell

Office Manager: Jean McCauley

Office Staff Frederick: Susan DesRoches, Kim Brown

Dance Supply Store

24/7 Dance Studio Boutique (301) 846-4247
Footlights (Frederick) (800) 349-1186

Local Theatres

Weinberg Center for the Arts (Frederick) (301)600-2828
The Cultural Arts Center (Frederick) (301)662-4190

AUDITIONS

Dance Fusion Auditions
(Performing Dance Company) Friday, June 17

Young Professionals Auditions
(Performing Theater Company) Saturday, June 18

K-Krew Auditions
(Hip Hop Performing Crew) Sunday August 28

Tapology Auditions
(Tap Performing Ensemble) Sunday August 28

www.24-7dancestudio.com

ATTIRE REQUIREMENTS (cont)

Hip Hop	Loose fitting pants or sweat pants, no jeans. Snug fitting top-no excessive or torn garments, Black jazz sneakers or Regular sneakers to be used for class only. Optional Studio t-shirt
Theatre	Clothing for movement and clean soled shoes. NO JEANS! Tan Character shoes may be used.
Adult Classes	Exercise clothing. No loose fitting clothing. Your teacher must be able to see your hipline.
Boys Attire	Close fitting white t-shirt, black bike shorts or cotton pants, black ballet, jazz, or hip hop shoes or black oxford style tap shoe jazz shoes for appropriate classes.

OVERALL GUIDELINES FOR APPROPRIATE ATTIRE

1. NO Street shoes (worn outside or on street) are permitted for any class.
2. NO baggy t-shirts or pants.
3. NO shorty shorts or bra tops (No exposed stomachs).
4. Hair should ALWAYS be secured up and away from face.
5. NO jewelry or other distractions in class.
6. Leggings, bike shorts & unitards are acceptable in solid colors only.
7. Warm ups & ballet skirts for older dancers by teacher permission only.
8. Other solid colored leotards are acceptable for students who take multiple classes per week.

ATTIRE REQUIREMENTS

Children's Classes

- Creative Movement Pink cotton tank style leotard, pink footless tights, bare feet
- Intro to Dance Pink cotton tank style leotard, pink tights, pink ballet shoes
- Pre Dance I & II Pink cotton tank style leotard, pink tights, pink ballet shoes, black tie tap shoes (replace ties with elastic)
- Combo I-II-III Black cotton tank style leotard, pink tights, pink ballet shoes, black tie tap shoes (replace ties with elastic)

Youth & Teen/Adult Classes

- Ballet Black cotton tank/spaghetti style leotard, pink tights, pink ballet shoes
- Jazz Black cotton tank/spaghetti style leotard, caramel tights, black bootie style jazz shoes
- 16 Tap Comfortable clothes to move in, but no excessive or torn garments, black oxford style tap shoes. Optional Studio t-shirt.
- Lyrical same as jazz, but with foot undies, footless or convertible tights
- Modern same as jazz, but with footless or convertible tights, no shoes
- Gymnastics Black cotton tank/spaghetti style leotard or tank Black form fitting cotton shorts/pants, no shoes
- Tumble Tots Pink cotton tank style leotard/tank, no shoes, no tights

**First Day of Classes
Saturday, August 27**

STUDIO CLOSED:

September

Sept 3-5 (Labor Day)
Sept 23 Fair Day
Sept 29 Rash Hashanah

October

October 31 (Halloween)

November

Nov 22-27 (Thanksgiving)

December

Dec 20-Jan 2 (Holiday)

January

Jan. 16 (Winter)

April

April 2-11 (Spring Break)

May

May 26-29 (Memorial)

IMPORTANT STUDIO EVENTS

Open House
Aug 20 1-3pm

Studio Opens for 1st
Day of Classes
Aug 27

K-Krew & Tapology
Auditions
August 28

Bring A Friend Week
Sept 12 - 17

Fall Show Auditions
Sept 25

Parent Observation
Week Nov. 14 - 19

Holiday Break
Dec 20-Jan 2

* 8 Week Sessions
Session 1 - 9/6-11/11
Session 2 - 11/29-2/4
Session 3 - 2/14-4/14

2011-2012 DANCE CALENDAR

Shaded Dates = STUDIO CLOSED
Bold/Italic = Schools Closed, STUDIO OPEN

AUGUST

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						20
						27
28	29	30	31			

SEPTEMBER

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	*16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29*	30			

DECEMBER

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2012

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2012

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	*14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

MARCH 2012

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2012

Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Shaded Dates = STUDIO CLOSED
Bold/Italic = Schools Closed, STUDIO OPEN

MAY 2012

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2012

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3						
	32	34	34	34	34	34

IMPORTANT STUDIO DATES

(Continued from previous page)

Studio Closed - MLK BDay
 January 16

Extreme 14 Workshop
 February 5

* 8 Week Session 3 begins Feb 14

Spirit Week March 19-24

Spring Break April 2-11

Photo Days
 April 21 & 22

Fall Schedule Released
 1st or 2nd Week in May

Awards Banquet
 May 13

2011 Fall Pre-Reg Day
 May 20

Last Day of Classes
 May 25

Tentative Rehearsal Dates
 May 30, 31 & June 1

Tentative Recital Dates
 June 2 & 3

overs), bars (pull-over and back hip circle), and balance beam. This class continues to teach the fundamentals of gymnastics as well as enhancing self-esteem, coordination, balance, flexibility, strength, form and focus.

FITNESS PROGRAM

Core Fit - This intense, non-impact class is designed to strengthen the abdominals and lower back. It is ideal for those wishing to slim down, tone and increase body awareness. Exercise balls, bands, and weights will be used to assist you in achieving greater muscular control and stability. A strong core makes for a strong body so get ready to rev up your core and work it from the inside out.

J.A.M. Session - (Just Add Music) Start your workout here! or take your workout to a new level! This high energy class boasts a unique opportunity to master professionally choreographed dance moves to the songs you love. Dance to pop, hip hop, gospel, tribal, latin, swing, country, and anything with a beat that moves the soul! Increase your cardiovascular capacity, burn those calories and join the J.A.M. Session! It's music in motion & you have the freedom to express it! EXPERIENCE THE DIFFERENCE!

Zumba - Zumba fuses hypnotic latin rhythms and easy to follow moves to create a dynamic workout system that will get your heart pumping and illuminate your spirit. The routines feature Cumbia, Salsa, Merengue, Mambo, Flamenco, Chachacha, Samba and more. Fast and slow rhythms tone and sculpt your body while burning fat. Add some Latin flavor and international zest into the mix!

Pilates Matwork

Created by Joseph H. Pilates in the 1920's, the Pilates method of conditioning is designed to create a stronger, longer, leaner body capable of moving with ease and grace through all stages of life. Students will learn the series of exercises performed on the mat beginning with the Pilates Basic 10. The work will enhance flexibility, coordination, and posture, as well as increase awareness of proper body alignment. Journey to optimum fitness the Pilates Way!

Beginner Yoga - A gentle fundamentals class using slow movement, stretching, and exploration of basic yoga postures. Class will consist of standing and seated asanas (poses), as well as breathing, meditation and relaxation techniques. Students will journey to a deep appreciation of the unique strength within, while relieving stress and relaxing the busy mind. Improve your health and mental awareness...start your yoga practice today!

Yoga Flow - An intermediate level Yoga practice! This dynamic class will build on the basic yoga asanas while creating greater balance, control and power in the practice. Students are challenged to connect fully to their individual practice while focusing on the energetic class flow. Class focuses on the development of grace, flexibility, core strength, balance, and muscular strength. Appropriate for all levels, modifications will be given to reach optimum success!

Musicals. Includes singing ie: Broadway musicals - improving skills for picking up movement quickly.

COMPOSITION/CHOREOGRAPHY (ages 13+).....Class length: 1 hour
Theory and experience in structuring movement. Studio work in movement exploration, improvisational techniques, and compositional structure. Dancers will create and perform modern solos at end of season. A prerequisite of 1 year of modern class.

ACTING PROGRAM

ACTING YOUTH/REAL (ages 6 -12).....Class length: 1 hour
The basic study of acting and theater techniques. Focus on the ability to follow directions in a stage environment, voice articulation, concentration skills, memorization, stage presence, poise and self confidence. Taught through the use of improvisational games, acting, improv, theater and technique games.

ACTING OUT (ages 13 & up)Class length: 1 hour
**must have either completed Acting Real or have instructor approval.*
A more in depth and intense study of acting and theater techniques. A continuation of the skills from intro to acting. Focus on character development, monologues and scene studies.

MUSIC PROGRAM - 8 WEEK PROGRAM

MUSIC CLASS (Ages 3-5).....Class length: 1 hour
Your child will be introduced to a wide variety of musical scales, tonal and rhythm patterns and instruments that help to stimulate your child's musical growth. Each child participates at his or her own level with you or a caregiver and children of different ages (such as siblings) can enjoy class together.

GYMNASTICS PROGRAM

PRESCHOOL GYMNASTICS (3-5 yrs) 32 & 8 WEEK Program.....Class length: 1 hour
Children will learn basic gymnastics skills and improve fine and gross motor skills in classes that blend physical and social development. In addition to listening, turn taking and following directions, we will introduce gymnastics terminology, additional basic gymnastics skills, body positions and the children will have greater exposure to gymnastic equipment.

Elementary Gymnastics 5-8 yrs (Beginner/Intermediate)
Boys and Girls will focus on tumbling (forward and backward rolls, cartwheels, headstands and handstands), vault, bars, balance beam, trampoline. This class begins to teach the fundamentals of gymnastics as well as enhancing self-esteem, coordination, balance, flexibility, strength, form and focus.

Gymnastics 1 8+ Boys and Girls will continue the skills learned in the earlier classes and further focus on vault, tumbling (round-offs and back-walk-

24/7 DANCE STUDIO POLICIES

• REGISTRATION & MEDICAL FORMS

A non-refundable fee of \$15.00 per student/\$25.00 per family is required yearly at time of registration plus 1st & 2nd installment payments to reserve class space for new students. All students must fill out a registration form COMPLETELY and have either a Visa or Mastercard on file. Students may enroll until October 31. Tuition will be prorated to the nearest installment for late enrollment.

• TUITION & FEES

32 Week Session/9 Installment Schedule :

#1 Reg fee/1 st install	Dec 1 st Costume Payment ONLY	
#2 Sept 1 st	#5 Jan 1 st	#8 April 1 st
#3 Oct 1 st	# 6 Feb. 1 st	#9 May 1 st
#4 Nov 1 st	#7 March 1 st	

Tuition must be paid by automatic bank account debit or automatic credit card payment. **An additional \$5 per transaction will be charged to accounts for each installment/transaction where no card is on file.** Tuition will be debited from your bank account on the 1st business day of each month from September for returning students and October for new students through May with designated costume amounts deducted in December unless student is not participating in recital. In this case, you must give written notice to the front desk that your child is not participating in the year end recital. For students taking multiple classes, you have the option of making costume deposits in October and November so that the December costume payment is more manageable.

• LATE FEES

\$25 will be assessed for declined credit cards after the 15th of the month. Recurring declined cards will be subject to a Cash Only basis with a late fee of \$25 assessed after the 7th of each month for each offense.

• **WITHDRAWALS & REFUNDS**

There is a two month minimum on all classes. **A Withdrawal Form giving one month's notice** from the first of the month is required and notice must occur within the first 7 days of the month to discontinue any class to be eligible for credit.

THERE ARE NO REFUNDS ON TUITION

Only an immediate family studio credit after the 2 month minimum has been met will be issued and may be carried for up to 1 year from the date of issue. No refunds for attire or costumes will be given. 24/7 Dance Studio reserves the right to terminate lessons to any student without notice. This is the only case in which a refund for unused lessons may be given.

• **CARE OF STUDENTS**

24/7 Dance Studio is not responsible for providing before or after class care for students. Parents with students under the age of 5 are asked to remain in the building during classes. Students should not be left at 24/7 Dance Studio for an excessive time before or after lessons. In interest of the children's safety, students arriving more than 15 minutes late into a class will observe only. If you are running late to class for any reason, please call the studio as soon as possible. Please do not be late picking up your student, particularly after the last class of the evening. Late pick up fees will be charged at **\$1.00 per minute**.

• **Waiver and Release Info**

Parents, legal guardians of minor students and adult students waive the right to any legal action for any injury sustained on studio property from activity conducted by the student before, during and after class time.

The studio is hereby granted permission to take photographs and video of the students to use in brochures, web sites, advertisements and other promotional material the studio creates. Permission is also granted for 24/7 to copyright such photographs in its name.

COMBO (Combo I, 6-7) (Combo II, 7-8) Class length: 1 – 1 ½ hours (Combo III, 8-9) A children's class which incorporates Ballet, Tap and Jazz. Class includes a breakdown of the basic dance steps with an emphasis on proper technique. Careful attention is given to positive encouragement while working on technical corrections.

BOYS CLASS (8+)Class length: 1 hour A combination class for boys ages 6 to 11. Focus on male choreography. Will introduce traditional technique as well as jazz, tap, hip hop and basic break dancing in this unique class for boys only.

BALLET (8+) Class length: 1- 1 ½ hours A stylized, formal type of performance dancing, Ballet aims to create graceful patterns and involves rigorous training. It is the fundamental technique for all classes. Strongly recommended as an addition to any class.

JAZZ (8+) Class length: 1 – 1 ½ hours Style is angular and disjointed. It employs hip isolations, shoulder shrugs and head rolls. Dance movements tend to be pedestrian, emphasizing walking, hand clapping, finger snapping and general body isolations.

TAP (8+) Class length: 1 hour Movements of tap are concentrated in your feet and ankles. Wearing shoes with metal taps, you tap out the rhythm of the music you are dancing to. Arms, head and hands are important but complementary to the actions of the feet

HIP-HOP (8+) Class length: 1 hour A high energy, high impact class exploring current styles of movement seen on TV and in music videos. This form of dance is inspired by the urban hip hop music and makes its roots in African dance.

LYRICAL (10+)..... Class length: 1 hour A classically based class featuring a blend of ballet, modern and jazz. The students explore movement by expressing the lyrics within different kinds of contemporary music. Multiple levels available. An example of Lyrical: Doug Caldwell and Rhonda Miller

MODERN (10+) Class length: 1 hour A classically based technique class featuring a wide approach to movement. Modern dance is known to be more improvisational and creative exploring a multitude of movement styles.

TURNS AND LEAPS (12+) (Level II & Up).....Class length: 1 hour A class designated to all turns and leap progressions. A great way to get extra help on advanced skills

MUSICAL THEATER (ages 8+).....Class length: 1 hour A historical and contemporary approach to the dance seen in musical theatre productions. Students will learn choreography and story lines in many popular

instilling bad habits. Different than other arts techniques, dance is a form that can only be practiced at a studio and under close supervision. One of the most serious mistakes students can make is to push to be in a level in which they are not ready. This can impede their ability to grow, cause injury and seriously affect motivation and sense of confidence. Appropriate placement is the exclusive decision of the Director of the studio and the teaching staff.

Parent's Responsibility to be Aware of Dates and Events

It is the responsibility of the parent or adult student to be aware of all studio activities, such as observation day, recitals, Bring a Friend, and dates the studio is opened and closed. The studio will post all such notices on the bulletin board, via email and/or in the newsletters sent home via email. It is the parent's responsibility to regularly check these boards and letters to ensure they are informed. It is the responsibility of the parents or adult student to inform the studio of any address, email or phone number changes.

CLASS DESCRIPTIONS

CREATIVE MOVEMENT (Ages 2 ½-3)Class length: 30 minutes
A breakdown of primary motor skill movement to fun and exciting activities. Through imagery and play the children learn cooperation, patience, gross motor skills, and self esteem. Includes some mat work

INTRO TO DANCE (Ages 3-4) Class length: 45 minutes
A children's class which incorporates Pre-Ballet and Creative Movement. An introduction of basic ballet steps and vocabulary while continuing primary motor skills to build self-assurance and confidence. Includes some mat work

PRE-DANCE Ages 4-5 (I) Ages 5-6 (II)Class length: 45 minutes - 1 hour
A children's class which incorporates Pre-Ballet, Beginning Tap and Creative Movement. Class includes development of basic steps, vocabulary and movement, while maintaining a fun and positive atmosphere. Emphasis on cooperation, participation and encouragement.

• **ATTENDANCE**

Minimum attendance levels will be required. 2X Tardy = 1 absence, 2 watching = 1 absence. You will be allowed to make up missed classes until January 31. Students missing more than 3 classes after January 31 will forfeit participation in the year-end recital. Please make every effort to be in class on time. There are no refunds or credits for missed classes or costume.

• **COMMUNICATION WITH DANCE FAMILIES**

24/7 Dance Studio uses email, electronic newsletters and bulletin boards as our main source of communication with our families.

• **COMMUNICATION WITH TEACHERS**

DO NOT delay teachers between their classes. Please leave a note for the director or instructors, their mailboxes are located at the front desk. Teachers will be happy to assist or address any concerns that you may have.

• **PARKING**

NO PARKING, IDLING, or DROPPING STUDENTS OFF AT THE CURB. Park in a designated parking space when dropping off or picking up students.

• **OBSERVATION**

Classes are closed to the public. Only students are permitted in the classrooms. Parents may observe on scheduled observation days and by our video observation screens.

• **WAITING AREA**

ALL waiting areas are **QUIET AREAS** and are for your convenience. Excessive noise levels will be asked to be quiet for consideration of our paying dancers. Inappropriate

language will not be tolerated. *Absolutely no running or yelling in the hallways or lobby area.* FOOD & DRINK are to be kept in the snack area only. A microwave and refrigerator are available for use. Vending machine snacks, sodas and water are available for purchase. No gum is allowed in the dance studio at all. The kitchen table is designated for DANCERS ONLY to eat and do homework. Please clean up after yourself/your children.

• RESTROOMS/DRESSINGROOMS

Restrooms are not to be used to change for class. Please keep it open for use at all times in consideration of our younger dancers. There is a diaper changing station in the main restroom. Please dispose of dirty diapers in the dumpster outside. No eating, drinking, or hanging out/doing homework in the locker room.

• TERMS and CONDITIONS

24/7 Dance Studio reserves the right to change days and/or times of classes as needed. In the event that 3 or less students report to class, class may be shortened 10-15 minutes. If a class has less than 3 students registered, the director reserves the right to offer them a comparable class or otherwise terminate the class.

• SNOW/CANCELLATION POLICY

We do not follow Frederick County Schools regarding inclement weather except for morning and early afternoon classes. If there is a delay, morning and early afternoon classes are cancelled. You may call the studio answering machine in Frederick at **(301)846-4247**. **You will be notified VIA EMAIL and a message will be put on the machine if classes are cancelled. Tuition is based on 32 weeks, however, 24/7 Dance Studio has included additional days in our schedule therefore your class may not need to be**

made up. We will notify you if there is to be a makeup class. Class make-ups due to cancellations will be posted on the bulletin board and sent via e-newsletter and email. Class cancellations will be made by 8am for all morning classes and 2pm for all evening classes.

• DISCIPLINE POLICY

24/7 Dance Studio strives to offer a place of fun and learning in a minimally restrictive environment. However, if disciplinary action is required, the following steps will be followed:

- 1st Occurrence:** The instructor will talk with the student about their behavior.
- 2nd Occurrence :** The Parent/Guardian of the student will be called and informed of the student's behavior.
- 3rd Occurrence:** The director of the studio will be notified and the student will be suspended from class for one week.
- 4th Occurrence:** The student will be expelled from all classes for the remainder of the year.

Depending on the severity of the infraction, 24/7 Dance Studio reserves the right to accelerate this process and expel the student without intermediary steps. Should a student be removed from class no credit or refund is given

• EVALUATIONS

Written evaluations will be given out at the beginning of May. The evaluation system uses a presented, not presented and mastered format. Evaluations will include recommendations for the next dance year.

• CLASS ADVANCEMENT AND PLACEMENT POLICY

At 24/7 Dance Studio we take great care and concern in making sure that each student is in a class where he or she will be challenged, but not overwhelmed, as well as be able to execute new dance movements without injury or